

JOHN MONTGOMERY
BAXTER COUNTY SHERIFF'S OFFICE
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BAXTER COUNTY SHERIFF'S OFFICE
NOTICE OF WRITTEN REPRIMAND

TO: Tabatha King

FROM: Cpl. Clark

DATE: 02-22-2021

Reason for Notice:

You are being given this notice to inform you of my decision for a written Disciplinary Action regarding the incident listed below. This Disciplinary action will result in a **Written Reprimand** to be placed into your file.

Reason for Disciplinary Action: Failure to show up to work on time on February 18th and February 22nd. Failure to issue a no contact order on domestic battery charges.

Any Future incident involving this type of conduct will result in the Suspension of 2 days 24hrs without pay.

Hearing Opportunity:

County Personnel Policy, Section 9, provides that you may make a written request for a hearing before the County Grievance Committee, in care of the County Judge, if you think this decision violates County policy or the law. This policy normally requires that your written notice be given within three (3) business days, no later than 4:30 PM of the third day. The County Grievance Committee shall respond in writing to all timely requests stating: a) the time and place of hearing, if the hearing request is granted; or b) the reason for denial, if the hearing request is denied. If you have any questions concerning County Personnel Policy, contact the Office of the County Judge so you can be provided with a copy of that policy.

BAXTER COUNTY SHERIFF'S OFFICE

BY: Cpl. Clark

Supervisor Writing the Warning

Date 2-22-2021

Jailer/Matron

Tabatha King BX46

Date Feb 22, 2021

Approving Supervisor

[Signature]



2/22/21